

FORM M-2

Class II
Motor Carriers of Property and Household Goods
Approved by: OMB
2139-0005
Expires 1/31/99

Annual Report

Motor Carrier No. MC _____

Name of Company

Doing Business As

Present Address

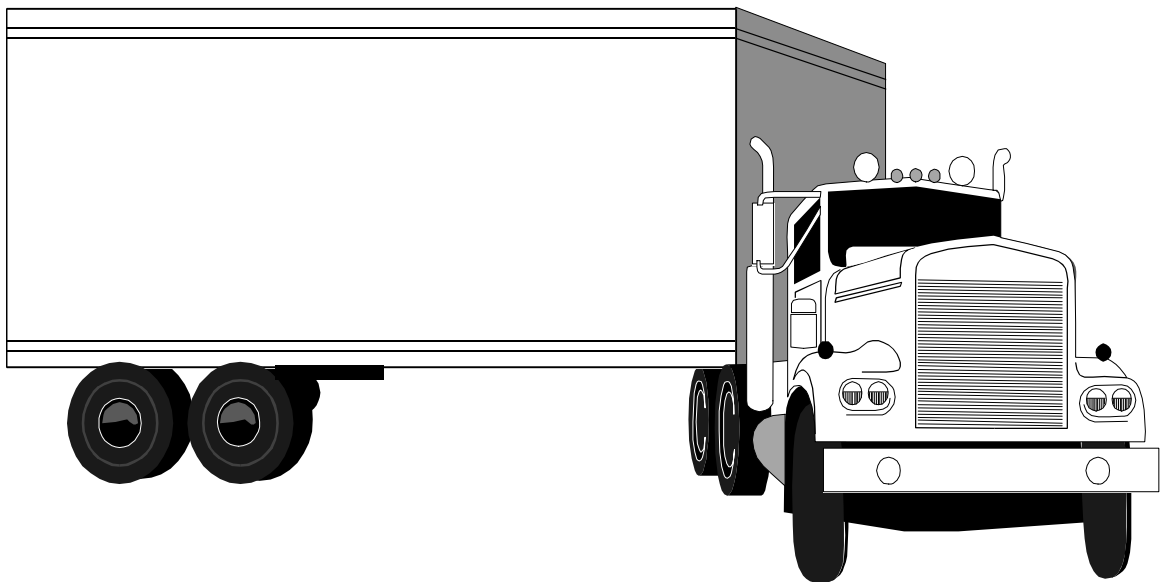
City

State

Zip

()

Telephone No.



**to the
Bureau of Transportation Statistics**

for the period ending December 31, 1997

NOTICE

1. Three copies of this Annual Report shall be completed. Two of the copies must be filed with the Bureau of Transportation Statistics, U.S. Department of Transportation, K-27, 400 Seventh St, SW, Washington, DC 20590, by March 31 of each year, and one copy retained by the carrier.
2. The schedules contain instructions for completion of each line of disclosure.
3. Every inquiry must be definitely answered. Where the word "none" truly and completely states the fact, it should be given as the answer. If any inquiry is inapplicable, the words "not applicable" should be used.
4. Wherever the space provided in the schedules is insufficient to permit a full and complete statement of the requested information, inserts should be prepared and appropriately identified by the number of the schedule.
5. All entries should be made in a permanent black ink or typed. Those of a contrary character must be indicated in parenthesis. Items of an unusual character must be indicated by appropriate symbols and explained in footnotes.
6. Throughout this report the "year" means the year covered by the report, whether a calendar year or a 13-period accounting year; the "start of the year" means the beginning of the first business day of the year in question; the "close of the year" means the last business day of the year in question. In case the report is made for a shorter period than 1 year, the "start of the year" means the first day of the period; and the "close of the year" means the last day of the period. All items/accounts are to be in conformance with Generally Accepted Accounting Principles (GAAP).
7. Money items, throughout the annual report form should be shown in whole dollars.
8. Place MC Number on each page as shown.

It is estimated that an average of 10 burden hours per response are required to complete this collection of information. This estimate includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Comments concerning the accuracy of this burden estimate or suggestions for reducing this burden should be directed to the Bureau of Transportation Statistics, Department of Transportation, K-27, 400 Seventh St., SW, Washington, DC 20590 and the Office of Management and Budget, Paperwork Reduction Project, 2139-0005, Washington, DC 20403.

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GENERAL INFORMATION**1. Officer, Owner, or Partner to whom correspondence is to be addressed:**_____
(NAME)_____
(TITLE)**2. FILING STATUS:** _____

CORPORATION _____
CORPORATION SUB-S _____
PARTNERSHIP _____
INDIVIDUAL _____
(SOLE PROPRIETORSHIP) _____

3. TYPE OF AUTHORITY:

CERTIFICATE _____
PERMIT _____
BOTH _____

4. ACCOUNTING RECORDS ARE MAINTAINED AT:

Address

City

State

Zip

CERTIFICATION

I hereby certify that this report was prepared by me or under my supervision, that I have examined it, and that the items herein reported on the basis of my knowledge are correctly shown.

Your Name_____
Signature_____
Title_____
Date

SCHEDULE 100 - BALANCE SHEET

Line No.	Item	Instructions	Balance Close of Year	Balance Start of Year
ASSETS				
1	Cash and Equivalents	<i>All cash and cash equivalents.</i>		
2	Accounts Receivable	<i>Include all accounts receivable not considered long-term, regardless of source.</i>		
3	Notes Receivable	<i>Include all notes receivable not considered long-term, regardless of source.</i>		
4	Other Current Assets	<i>Include all assets not considered long-term which were not included above. (Materials and supplies, prepayments, deferred charges, etc.)</i>		
5	Total Current Assets	<i>Sum of Lines 1 through 4.</i>		
6	Carrier Operating Property	<i>The undepreciated book value of all tangible operating property.</i>		
7	Less Accumulated Depreciation	<i>The total of accumulated depreciation for the tangible property shown on Line 6.</i>		
8	Net Carrier Operating Property	<i>Line 6 minus Line 7.</i>		
9	Total Intangible Property	<i>Intangible assets.</i>		
10	Net Investments and Advances	<i>Investment and advances plus (minus) undistributed earnings (losses) of affiliates under equity accounting.</i>		
11	Other Assets	<i>All other long-term assets, such as nonoperating property (net of depreciation), long-term notes and accounts receivable, receivable from affiliates, deferred income tax debits, and other deferred debits.</i>		
12	TOTAL ASSETS	<i>Line 5 plus Lines 8 through 11.</i>		
LIABILITIES				
13	Accounts Payable	<i>Accounts payable within one year.</i>		
14	Notes Payable	<i>Notes payable within one year</i>		
15	Taxes Payable	<i>All tax payable within one year.</i>		
16	Current Portion of Long-Term Debt	<i>Long-term debt that is due within one year.</i>		
17	Other Current Liabilities	<i>All other liabilities due within one year not included above.</i>		
18	Total Current Liabilities	<i>Sum of Lines 13 through 17.</i>		
19	Long-Term Debt	<i>All debt due after one year. Include all types of bonds, mortgages, notes, etc. outstanding with more than one year of payments remaining.</i>		
20	Other Long-Term Liabilities	<i>Includes deferred tax credits and any other deferred credits or liabilities of more than one year in duration.</i>		
21	TOTAL LIABILITIES	<i>Sum of Lines 18 through 20.</i>		
22	Retained Earnings (If Corporation)	<i>Include appropriated and unappropriated retained earnings.</i>		
23	Other Equity Capital (If Corporation)	<i>Include common and preferred capital stock plus additional paid-in capital. (Subtract Treasury Stock.)</i>		
24	Proprietary or Partnership Capital (If not a Corporation)	<i>Investments of a sole proprietor or partners in an unincorporated entity.</i>		
25	TOTAL OWNERS EQUITY OR CAPITAL	<i>Sum of Lines 22 and 23 (if corporation). Otherwise, line 24.</i>		
26	TOTAL LIABILITIES AND EQUITY	<i>Line 21 plus Line 25.</i>		

SCHEDULE 200 - INCOME STATEMENT

Line No.	Item	Instructions	Amount for Current Year
1	Freight Revenue - Intercity Common Carrier	All general freight revenue derived from common carriage of freight on an intercity basis. Exclude any contract carriage, household goods, or local traffic revenue.	
2	Freight Revenue - Intercity Contract Carrier	All general freight revenue derived from contract carriage of freight on an intercity basis. Exclude any common carriage, household goods, or local traffic revenue.	
3	Freight Revenue - Local Cartage	All local freight revenue.	
4	Private Carriage and CIH Revenue	All private carriage and compensated intercorporate haulage revenue, both interstate and intrastate. Also include revenue from leasing vehicles to private carriers.	
5	Household Goods Carrier Operating Revenues	All revenues derived from intercity common and contract carriage of household goods, excluding those revenues from noncarrier activities such as packing and warehousing.	
6	All Other Operating Revenue	Include any other operating revenue not shown above.	
7	TOTAL OPERATING REVENUE	Sum of Lines 1 through 6.	
8	Nonhousehold Goods Carrier Operating Expenses (See Schedule 300)	All operating expenses related to operations other than those associated with movement of household goods. THIS SHOULD BE THE SAME AS THE FIGURE ON LINE 14 OF SCHEDULE 300.	
9	Household Goods Carrier Operating Expenses (See Schedule 300-HG)	All operating expenses associated with the movement of household goods, excluding expenses derived from noncarrier activities such as packing and warehousing. THIS SHOULD BE THE SAME AS THE FIGURE ON LINE 12 OF SCHEDULE 300-HG.	
10	TOTAL OPERATING EXPENSES	Line 8 plus Line 9.	
11	NET CARRIER OPERATING INCOME	Line 7 minus Line 10.	
12	Total Other Revenue	All revenues from non-carrier operations, including household goods packing and warehousing revenues.	
13	Interest Expense	Interest and amortization of debt discount expense and premium.	
14	Total Other Expenses	All expenses from non-carrier operations (other than interest expense), including household goods packing and and warehousing expense.	
15	ORDINARY INCOME (LOSS) BEFORE TAXES	Lines 11 and 12, minus Lines 13 and 14.	
16	Total Provision for Income Tax	All paid and deferred income taxes, and any investment tax credits.	
17	ORDINARY INCOME (LOSS) AFTER TAXES	Line 15 minus Line 16.	
18	Affiliate Earnings (Losses) and Equity in Undistributed Earnings (Losses) of Affiliates	Earnings (Losses) applicable to minority stockholders or subsidiaries and equity in undistributed earnings (losses) of affiliates.	
19	Gain (Loss) on Discontinued Segments	Results of operations of discontinued segments and gain or loss from disposal of discontinued segments.	
20	Extraordinary Income (Loss) - Net of Taxes	Any after-tax extraordinary income or losses.	
21	Cumulative Effect of Changes in Accounting Principles	Changes in accounting principles, including those resulting from GAAP and the Financial Accounting Principles Board. Commission approval is required.	
22	NET INCOME (LOSS)	Sum of Lines 17 through 21.	

SCHEDULE 300 - SUPPLEMENTAL OPERATING EXPENSE SCHEDULE - NONHOUSEHOLD GOODS OPERATIONS (Carrier Operations Only)					
Line No.	Item	Instructions		Amount for Current Year	
NON-HOUSEHOLD GOODS OPERATIONS (Exclude Expenses Associated With Household Goods Operations)					
1	Drivers and Helpers Wages	All wages for drivers and helpers.			
2	All Wages & Misc. Paid Time Off - Others	All wages and salaries (including miscellaneous time off)			
3	Total Fringe Benefits	Include Federal, state, and local payroll taxes, workers' compensation, group insurance, pension and retirement plans, and other fringe benefits.			
4	Total Salaries, Wages, and Fringe Benefits	Sum of Lines 1 through 3.			
5	Fuel, Oil, & Lubricants	Cost of fuel, oil, and lubricants for motor vehicles, excluding taxes for fuel, which should be included on Line 8.			
6	Maintenance Expense	Vehicle maintenance by separate vendors.			
7	Other Operating Supplies and Expenses	Vehicle parts, tires, tubes, and other operating supplies and expenses not included above.			
8	Total Operating Taxes & Licenses (Excluding Payroll Taxes)	Licensing and registration fees, and all other Federal, state and local operating taxes. (Include fuel taxes. Exclude any taxes include in fringe benefits.)			
9	Total Insurance Expense	Liability and property damage, cargo loss and damage, and all other insurance costs. (Exclude any insurance cost included in fringe benefits.)			
10	Total Depreciation and Amortization Expense	All depreciation & amortization expense of revenue equipment, buildings & improvements, and all other property.			
11	Equipment Rental	Vehicle rents without drivers.			
12	Purchased Transportation	Vehicle rents with drivers, and all other purchased transportation (i.e., motor carriers, rail, air, water, etc.).			
13	Other Operating Expense	All other operating expenses not included above.			
14	TOTAL OPERATING EXPENSE	Sum of Lines 4 through 13. This figure should be the same as the Figure on Line 8 of Schedule 200.			
COMPENSATION OF DRIVERS, HELPERS, AND OWNER-OPERATORS - NONHOUSEHOLD GOODS OPERATIONS					
Line No.	Classification of Employees	Average Number of Employees	Total Hours		Total Compensation Paid
			Earned	Worked	
1	Drivers & Helpers - Line-Haul - Mileage Basis		*		
2	Drivers & Helpers - Line-Haul - Other Basis				
3	Drivers & Helpers - Pickup & Delivery				
4	Cargo Handlers				
5	Owner-Operator Drivers - Line-Haul - Mileage Basis		*		
6	Owner-Operator Drivers - Line-Haul - Other Basis				
7	Owner-Operator Drivers - Pickup & Delivery				
* Enter total miles driven rather than hours earned.					

SCHEDULE 300-HG - SUPPLEMENTAL OPERATING EXPENSE SCHEDULE - HOUSEHOLD GOODS OPERATIONS (Carrier Operations Only)					
Line No.	Item	Instructions		Amount for Current Year	
HOUSEHOLD GOODS OPERATIONS					
1	Drivers and Helpers Wages	All wages for drivers and helpers.			
2	All Other Salaries & Wages	All wages and salaries for individuals other than drivers and helpers and commission agents.			
3	Total Fringe Benefits	Include Federal, state, and local payroll taxes, workers' compensation, group insurance, pension and retirement plans, and other fringe benefits.			
4	Commission Agent Fees	Booking commissions which are paid to agents.			
5	Total Salaries, Wages, and Fringe Benefits	Sum of Lines 1 through 4.			
6	Fuel, Oil, & Lubricants	Cost of fuel, oil, and lubricants for motor vehicles, excluding taxes.			
7	Taxes on Fuel, Oil, & Lubricants	All Federal, state, and local taxes on fuel, oils, and lubricants.			
8	Total Insurance Expense	Premiums for liability & property damage, cargo loss & damage, and all other insurance costs. (Exclude any insurance cost included in fringe benefits.)			
9	Total Depreciation and Amortization Expense	All depreciation & amortization expense of revenue equipment, buildings & improvements, and all other property.			
10	Purchased Transportation & Equipment Rents	Include vehicle rents with and without drivers, and all other purchased transportation (i.e., owner-operators, agents, motor carriers, railroads, air, water, etc.). Exclude commission agent fees included in Line 4.			
11	Other Operating Supplies & Expenses	Include maintenance costs, office supplies, tariffs, advertising, commissions and fees (other than commission agent fees), other general expenses, licensing & registration fees, and all other Federal, state, and local operating taxes, building and office equipment rents, and gains or losses on disposal of operating assets. (Exclude fuel taxes and any taxes included in fringe benefits), vehicle parts, tires, tubes, operating supplies and expenses not included above.			
12	TOTAL OPERATING EXPENSE	Sum of Lines 5 through 11. This figure should be the same as the figure on Line 9 of Schedule 200.			
COMPENSATION OF DRIVERS, HELPERS, AND OWNER-OPERATORS - HOUSEHOLD GOODS OPERATIONS					
Line No.	Classification of Employees	Average Number of Employees	Total Hours		Total Compensation Paid
			Earned	Worked	
1	Intercity Drivers				
2	Intercity Helpers				
3	Drivers & Helpers - Local Moving Only				
4	Drayage Labor				
5	Packers Wages		*		
6	Warehouse Labor & Handling				

SCHEDULE 400 - OPERATING STATISTICS (NONHOUSEHOLD GOODS CARRIERS)				
Line No.	Item	Instructions		Amount For Current Year
1	Total Intercity Miles Operated - Owned Vehicles in Intercity Service	The total number of miles operated during the year by owned vehicles in intercity (nonlocal) service. (Use estimates if actual figures can not be developed.)		
2	Total Intercity Miles Operated - Vehicles Rented With Drivers in Intercity Service	The total number of miles operated during the year by vehicles rented with drivers in intercity (nonlocal) service. (Use estimates if actual figures can not be developed.)		
3	Total Intercity Miles Operated - Vehicles Rented Without Drivers in Intercity Service	The total number of miles operated during the year by vehicles rented without drivers in intercity (nonlocal) service. (Use estimates if actual figures can not be developed.)		
4	TOTAL MILES OPERATED IN INTERCITY SERVICE	Sum of Lines 1 through 3.		
5	Miles - Rail, Water, and Air Services	Total number of miles during the year of air, water, and rail (intermodal) services, if any.		
6	TOTAL MILES OPERATED - HIGHWAY & INTERMODAL SERVICE	Line 4 plus Line 5.		
7	Ton-Miles - Intercity Revenue Freight - Motor Carrier Highway Service	Total ton-miles of intercity revenue freight carried during the year by motor carrier service, including owned and rented vehicles.		
8	Ton-Miles - Intercity Revenue Freight - Rail, Water, and Air Services	Total ton-miles of intercity revenue freight carried during the year by air, water, and rail (intermodal) services, if any.		
9	TOTAL TON-MILES	Line 7 plus Line 8.		
10	TONS OF REVENUE FREIGHT CARRIED IN INTERCITY SERVICE	Actual weight of revenue freight carried in intercity service. (Use estimates if necessary.)		
11	NUMBER OF INTERCITY SHIPMENTS CARRIED	The actual number of shipments carried during the year in intercity service.		
SCHEDULE 400 HG - HOUSEHOLD GOODS OPERATING STATISTICS				
(To Be Completed Only By Household Goods Carriers)				
Line No.	Category	Revenues From Intercity Common & Contract Carriage	Tons (Actual Weight)	Number of Shipments
1	Personal Effects and Property Used or To Be Used in a Dwelling (First Proviso)	\$		
2	Furniture, Fixtures, Equipment, and the Property of Stores, Offices, Etc. (Second Proviso)			
3	Articles of an Unusual Nature or Value (Objects of Art, Display, Etc.) (Third Proviso)			
4	TOTAL	\$		
5	Moving Revenue - Intercity Common Carrier	\$		
6	Moving Revenue - Intercity Contract Carrier	\$		

SCHEDULE 500 - REVENUE EQUIPMENT OWNED AND LEASED

Line No.	Description (a)	Instructions (b)	No. Units @ Start of Year (c)	No. Units Acquired During Year (d)	No. Units Retired/Disposed of During Year (e)	No. Units @ Close of Year (f)
1	Trucks - Owned	<i>Trucks actually owned by carrier.</i>				
2	Trucks - Leased	<i>Trucks leased, both with and without drivers.</i>				
3	Tractors - Owned	<i>Tractors actually owned by carrier.</i>				
4	Tractors - Leased	<i>Tractors leased, both with and without drivers.</i>				
5	Trailers - Owned	<i>Long and short van trailers and semis, including reefers, tankers, etc., actually owned by carrier.</i>				
6	Trailers - Leased	<i>Long and short van trailers and semis, including reefers, tankers, etc., leased by carrier.</i>				
7	Other Revenue Equipment	<i>All other revenue equipment used in carrier operations.</i>				

Instructions For Columns

- Column (c)** List the number of each type of unit owned or leased at the beginning of the year.
Column (d) List the number of each type of unit acquired by ownership or lease during the year.
Column (e) List the number of each type of unit retired or disposed of by ownership or lease during the year.
Column (f) List the number of each type of unit owned or leased at the end of the year.

SCHEDULE 600 - TYPE OF CARRIER

This schedule will be used to classify motor carriers.

Indicate which type of carriage (general freight, household goods, or specific commodities) makes up the majority of your revenues.

If you are a specific commodity carrier, indicate which type in (2) below.

All commodities not classified as household goods or specific commodities should be considered as general freight.

(1) COMMODITY REVENUE GROUP:

General Freight ☐ ☐
Household Goods ☐ ☐
Specific Commodities - Check box in (2) below ☐ ☐

If you are a specific commodity carrier, indicate which type:

<input type="checkbox"/> Heavy Equipment	<input type="checkbox"/> Agricultural Commodities	<input type="checkbox"/> Forest Products
<input type="checkbox"/> Liquid Petroleum Products	<input type="checkbox"/> Motor Vehicles	<input type="checkbox"/> Mine Ore Not Including Coal
<input type="checkbox"/> Refrigerated Liquid Product	<input type="checkbox"/> Armored Truck Service	<input type="checkbox"/> Retail Store Delivery Service
<input type="checkbox"/> Refrigerated Solid Products	<input type="checkbox"/> Building Material	<input type="checkbox"/> Explosives Or Dangerous Material
<input type="checkbox"/> Dump Trucking	<input type="checkbox"/> Film Associated Commodities	<input type="checkbox"/> Other (Specify)